

## Emberton Parish Council

### Minutes of Meeting – 2<sup>nd</sup> November 2015

**Present:** Councillor Steve Gibson – Chairman  
 Councillor Vicki McLean – Vice Chairman  
 Councillor Paul Flowers  
 Councillor Mike Horton  
 Councillor Harry White

Ward Councillor David Hosking (part meeting)

Mrs Karen Goss – Clerk and RFO

#### Apologies for Absence

Apologies for Absence were received from Councillor Cheney, Councillor Hall, Ward Councillor Peter Geary and Ward Councillor Keith McLean.

#### Declarations of Interest

There were no Declarations of Interest.

#### 1. MINUTES OF THE PREVIOUS MEETING

The Minutes of the previous Meeting held on the 5<sup>th</sup> October 2015 were agreed and initialled by the Chairman.

#### 2.0 MATTERS ARISING FROM THE LAST MEETING

**254 - Dates for Commitment** – The dates for meetings were noted.

**254 - Clerk's Report** - The Clerk's report was previously circulated.

**214 – EPFC** – Meeting held 13/10/15 - The clerk reported that Megeary Builders had been appointed to undertake the bi fold doors project.

#### Update from Ward Councillor

**Plan:MK** – Councillor Hosking reported that following the meeting in Olney on the 29<sup>th</sup> October, it was felt that a working group should be formed to compile a response to the consultation. A further meeting will be held on Wednesday 11<sup>th</sup> November at 7.30pm at the Olney Centre. The clerk to put together an article for the Well & Towers advising how residents can get involved in the response.

**KG**

#### 2.1 Councillor's Concerns from previous Minutes

2.1.1 **Village Design Statement/Village Questionnaire** – Nothing to report on this.

2.1.13 **High Street footpath (opposite Cedar House)** – The clerk wrote to David Hall on 27<sup>th</sup> October stating that his response was disappointing and that the parish council was keen to establish what the criteria for repair was when it came to footpaths. The parish council also wanted to ascertain whether the footpath was deemed a safety issue. The clerk commented that a response had not been received from David Hall. Councillor Hosking reported that David Hall was leaving but there was a replacement for him and suggested that the clerk chase him on this.

**KG**

- 2.1.17 **Footpath, Petsoe End** – Report from consultant due on the 20<sup>th</sup> November.
- 2.1.63 **Village name signs** – Raised as a potential project. Rock Foundry produced signs for Weston Underwood and Signs of Times produced them for Olney and Lavendon. To be carried forward to the next meeting. **SH**
- 2.1.73 **Confidential item**
- 2.1.86 **Directional signage to Emberton Country Park** – Nothing to report. The clerk to follow this up. **KG**
- 2.1.91 **Damaged fence around Field 13** – The clerk reported the damaged fence around Field 13 to Andy Hudson and John Price on the 27<sup>th</sup> July. No response received.
- 2.2 **High Street, resurfacing** – The clerk commented that the latest update was that the High Street would be resurfaced in the 2016/2017 financial year.
- 3.0 SPECIFIC AGENDA ITEMS**
- 3.1 **Emberton Park** – Discussed under Item 2 above.
- 3.2 **234** – Local Government – Awaiting decision.
- 3.6 **Parish Related**
- 3.6.1 **Website** – An email had been received from Bespoke Media stating that the domain name and hosting package was up for renewal and that the editing software was also due for renewal at a cost of £120 plus vat. A discussion took place regarding changing the domain name of the parish council website to [www.embertonparishcouncil.gov.uk](http://www.embertonparishcouncil.gov.uk), obtaining an estimate for the re-design of the website possibly using Wordpress and the clerk undertaking the website updates. It was proposed by Councillor McLean and seconded by Councillor Gibson that the clerk writes to Bespoke Media to give them a month's notice of the termination of the website contract and to ask that a note be put on the website stating that it was closed for refurbishment. Councillor Hosking commented that he had a contact that was in this line of business and would ask them for an estimate if a brief was provided. The clerk to email Councillor Hosking the brief for the website. **KG**
- 3.6.15 **Rat running and restricted access** – Nothing to report.
- 3.6.16 **Clock tower – upgrade of time side** – The clerk requested an estimate from Smiths of Derby on 26<sup>th</sup> October to upgrade the time side of the clock. Previous estimate obtained in 2007 of £998.
- 3.6.83 **Raised footpath, Olney Road (opposite number 49)** – The clerk wrote to David Hall on 27<sup>th</sup> October stating that his response was disappointing and that the parish council was keen to establish what the criteria for repair was when it came to footpaths. The parish council also wanted to ascertain whether the footpath was deemed a safety issue. The clerk commented that a response had not been received from David Hall. Councillor Hosking reported that David Hall was leaving but there was a replacement for him and suggested that the clerk chase him on this. **KG**

3.6.90 **Speed Indicator Devices** – The clerk had previously sent the first set of data from the recent SID deployment and commented that speeding would be discussed at the forthcoming NAG Meeting.

3.6.93 **Action plan from village walkabout** – No further updates. The clerk commented that the action plan was now a year out of date and suggested undertaking a further walkabout of the village in the Spring. This was agreed and this item will therefore be removed from the agenda. **KG**

3.6.94 **A509 crossing – pedestrian crossing** – Nothing to report.

3.6.95 **Land at Westpits – path to left of number 20** – Nothing to report.

3.23 **Localism Bill and Community Right to Bid** – The clerk reported that she had been in touch with property services at MKC and they suggested that the clerk writes again in January 2016 to register an interest in Field 13. **KG**

Councillor Hosking left the meeting

#### 4. **PLANNING APPLICATIONS**

4.2 **Wind Farm Community Benefit Fund** – Councillor Horton to make an appointment to see Jonathan Robinson. The clerk to send the playing field committee's bank details to Paul Flowers. **MH**

4.109 **14/00407/FUL** – Solar Farm and Community Benefit Fund. Councillor McLean reported that the committee had met on the 14<sup>th</sup> October and two applications had been approved; one for a grant from the Well & Towers History Society for a computer and projector screen and one from Emberton Sports & Social Club for a grant towards the bi fold doors project.

4.143 **15/01254/FUL** – Variation to condition 5 of planning permission 13/02312/FUL to remove Code for Sustainable Homes Level 6 Star and replace with a 100% reduction in CO2 emissions, to be confirmed by an EPC Certificate at 6 Prospect Place, Newport Road – **refused**

4.148 **15/01462/FUL** – Two storey rear and side extension at 2 Newport Road – **permitted**

4.151 **15/02072/DISCON** – Details submitted pursuant to partial discharge of conditions 4 (Stonework) and 6 (Window) attached to planning permission 14/01962/FUL at 17 High Street – **approved**

4.152 **15/02212/TCA** – Notification of intention to T1 (hawthorn) reshape, T2 (Acer) remove green from one variegated Acer and T3 (Cedar) to fell one Cedar at 4 Home Farm Court – **no objection**

4.154 **15/02207/FUL** – Erection of a weathervane at All Saints Church, West Lane – **pending**

4.155 **15/02401/FUL** – Single storey rear extension and two storey side extension with balcony and loft conversion to garage with dormer windows at 3 Battle Close - **pending**

4.156 **15/02500/ANOT** – Creation of additional tractor tracks to provide access for commercial wood fuel and timber extraction at Hollington Wood, Newport Road. There were no objections to this application.

4.157 **15/2439/FUL** – Single storey rear extension at 14 Gravel Walk. There were no objections to this application, provided materials were as specified and there were no objections from neighbouring properties.

4.158 **15/02660/MMAM** – Minor material amendments to planning permission 15/01709/FUL for revision of approved plans regarding rebuilding of southern end of existing property, changes to materials and fenestration, surface water drainage and bicycle parking at 32 Gravel Walk. There were no objections to this application.

**5. ACCOUNTS** – to agree payments and items, as listed below

5.1 **RFO's Report and discuss banking arrangements with National Westminster Bank.** The RFO's report for the 2<sup>nd</sup> November was accepted. Councillor Horton to complete the additional signatories form. **MH**

5.2 **Fixed Rate Deposit Account with Cooperative Bank** – The clerk reported that Councillor Horton needed to provide proof of identity and address, which he agreed to undertake. **MH**

5.3 **A H Contracts** – Payment for emptying dog waste bins for the month of October in the sum of £51.65. Payment proposed by Councillor Gibson, seconded by Councillor Horton and unanimously agreed by all those present.

5.4 **Mr W D Letts** – Payment for landscape work in Alison Fraser Walk in the sum of £43.75. Payment proposed by Councillor Gibson, seconded by Councillor Horton and unanimously agreed by all those present.

5.5 **Mr A McGrandle** – Payment for grant from Solar Farm Community Benefit Fund in the sum of £994.16. Payment proposed by Councillor Gibson, seconded by Councillor Horton and unanimously agreed by all those present.

5.6 **Emberton Sports and Social Club** – Payment for grant from Solar Farm Community Benefit Fund in the sum of £3,000.00. Payment proposed by Councillor Gibson, seconded by Councillor Horton and unanimously agreed by all those present.

5.7 **Mrs K Goss** – Payment for clerk's October salary in the sum of £540.92. Payment proposed by Councillor Gibson, seconded by Councillor Horton and unanimously agreed by all those present.

5.8 **Mrs K Goss** – Payment for clerk's telephone/computer and expenses for October in the sum of £22.02. Payment proposed by Councillor Gibson, seconded by Councillor Horton and unanimously agreed by all those present.

5.9 **Pension Scheme for Clerk** – The clerk to seek advice from BALC and to also speak to the Antrams Payroll Services regarding national insurance payments. **KG**

**6. CORRESPONDENCE** – is now listed in the Wallet

**7. PARISH RELATED MATTERS**

7.1 **Village publicity** – Solar farm community fund, advice from TVP following burglary, Plan:MK **KG**

7.2 **Councillors' Concerns**

**Councillor White** reported the damaged kerbstones opposite the cottages in West Lane. The clerk to report these. **KG**

**Councillor White** commented that a resident had approached him regarding the installation of CCTV in the village due to the recent burglary. The clerk to look into the legalities of having them installed. **KG**

**8.0 DATE OF NEXT MEETING**

The date of the next meeting is confirmed as Monday 7<sup>th</sup> December 2015 at 7.30pm in the Meeting Room of the Institute. The meeting closed at 9.25pm. **All**