

community flood plan

Parishes and communities working together

Community or group		Address	
Floodline Quickdial Number		Which Environment Agency flood warnings are you registered to receive?	
Local flood warning trigger <i>i.e. when water reaches bottom of the bridge</i>			
Date			

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1A – Locations at risk of flooding: Flood warnings

From the information you have available, make a list of areas liable to flood and the level of warning which would affect them.

Area number	Location of risk	Trigger level	Actions
Area 1			
Area 2			
Area 3			
Area 4			
Area 5			
Area 6			
Area 7			
Area 8			

1B – Actions to be taken before a flood: Locations at risk of flooding / source of flooding

Insert details of areas at risk from flooding and the direction of flooding. Include maps and if possible, details of existing defences.

Area number	Location at risk	Source of flooding	Direction of flooding
Area 1			
Area 2			
Area 3			
Area 4			
Area 5			
Area 6			
Area 7			
Area 8			

1C – Actions to be taken before a flood: Map showing direction of flooding

Include a map in the flood plan showing the flood risk area and direction of flooding.



2A – Actions to be taken during a flood: local flood actions

Identify local flood actions.

Area number	Location at risk	Action / trigger	Local action	Equipment required	Time required
Area 1					
Area 2					
Area 3					
Area 4					
Area 5					
Area 6					
Area 7					
Area 8					

2B – Actions to be taken during a flood: local volunteers / flood wardens

List local volunteers/flood wardens that could be contacted in an incident. They may be required to lift heavy sandbags so should be reasonably active or fit. Consider using other volunteers such as communicators, administrators or minders of vulnerable people during an incident. These volunteers could be registered on the Environment Agency's Floodline Warnings Direct service so they receive the flood warnings. **Volunteers must not put their own life at risk.**

Name	Address	Telephone Day	Telephone Evening	Mobile

2C – Actions to be taken during a flood: Important telephone numbers

Make a list of important telephone numbers so all the information you require during an incident is readily available.

Organisation	Telephone (office hours)	Telephone (out of hours)	Fax
Floodline			
Environment Agency			
District Council			
County Council			
County Contracting			
Fire & Rescue Service			
Police			
Ambulance Service			
Housing Unit			
Environment Unit			
Water Company			
Electricity Company			
Gas Company			
Telecommunications Company			
Adjacent Town/Parish Councils			

2D – Actions to be taken during a flood: Available resources

Identify available resources.

Organisation	Resource	Number	Location	Notes

2E – Actions to be taken during a flood: Arrangements between authorities

Details of specific arrangements between the various authorities to be included here.

Organisation(s)	Agreed arrangement

2F – Actions to be taken during a flood: Vulnerable residents, properties and locations

List vulnerable people, properties and locations where early assistance may be required.

Name	Address	Daytime telephone	Evening telephone	Assistance required

3A – After a flood: Reputable contractors

List companies/reputable contractors whose help you may need after a flood. Get contracts in place, or know who to call for assistance. If help is not needed, you can leave this section blank. If you plan to do the work yourself, leave this section blank.

Company name	Business (e.g. builder)	Telephone	Fax