

**THE MEETING OF  
EMBERTON PARISH COUNCIL  
Is to be held at The Pavilion  
on Tuesday 21<sup>st</sup> June 2022 at 7pm  
for the purpose of transacting the following business  
[www.embertonparishcouncil.co.uk](http://www.embertonparishcouncil.co.uk)**

**AGENDA**

**To accept Apologies for Absence and Vice Chairman's Sabbatical**

**Election of Vice-Chairman and Signing of Acceptance of Office**

**Update of Register of Members' Interests – Councillor Flowers**

**Declarations of Interest in items on the agenda**

1. To confirm the **MINUTES OF THE MEETING** held on the 10<sup>th</sup> May 2022  
To confirm the **MINUTES OF THE EXTRA ORDINARY MEETING** held on the 23<sup>rd</sup> May 2022
- 1.2 Public questions, comments or representations (limited to 15 minutes – 3 minutes per speaker)
- 1.3 Risk - CCTV
- 2. TO RECEIVE REPORTS AND AGREE ANY DECISIONS/ACTIONS**
  - 2.1 Ward Councillors
  - 2.2 PLUG – 26<sup>th</sup> May
  - 2.3 Parishes Forum – 16<sup>th</sup> June
  - 2.2 Dates for diaries (to note)
  - 2.3 Clerk's report
- 3. SPECIFIC AGENDA ITEMS**
  - 3.1 Emberton Park – PLUG Meeting held on 28<sup>th</sup> April 2022
  - 3.74 Emberton Neighbourhood Plan
  - 3.85 Emberton School – School House Fund
  - 3.851 Emberton School - Acorn Early Years proposal (update)
  - 3/97 Sports & Recreation Committee – meeting held on 20<sup>th</sup> June 2022
  - 3.99 Conservation Area – review of 1997 Conservation Area Statement by MKC
  - 3.102 Public footpaths in Emberton – Hollington Wood footpath
  - 3.103 Demand Responsive Transport (21 bus service)

- 3.106 BP Pulse – electric vehicle charge points
- 3.108 Footpaths and cycle links from Emberton to Olney and Sherington
- 3.109 MKC Rights of Way Improvement Plan Consultation

#### **4. PLANNING APPLICATIONS & ENFORCEMENT ISSUES**

- 4.1 Wind farm community benefit fund
- 4.2 Solar farm community benefit fund

##### **previous applications – status**

- 4.309 **21/01130/FUL** – Erection of one dwelling with attached single garage (re-submission of 20/00483/FUL) at 34 Gravel Walk – **appeal lodged**
- 4.321 **21/02493/FUL** - Replacement of windows and glazed facade and 2 external doors At The Barn, 4 Manor Court - **pending**
- 4.329 **22/00301/FUL** - The erection of a single storey front extension, a part single part two storey rear extension, replacement rear and front dormers and fenestration alteration at 59 Olney Road – **permitted**
- 4.330 **22/00539/CLUE** – Certificate of Lawfulness for the existing use as a wholesale garden centre – class (E(a) at Acorn MK Nurseries, Newton Road – **pending**
- 4.331 **22/01079/PANOTH** - Prior notification/approval for the proposed installation of an Agricultural Portal Frame Galvanized Steel Prefabricated Building finished with a dark green top coat for weather protection. Building with front elevation roller shutter opening and side elevation steel door, eight solar-powered roof lights and four ventilation slots to prevent moisture build up internally at Barnby Villa, Newport Road – **application withdrawn**
- 4.332 **22/01058/FUL** and **22/00771/LBC** Alterations/Listed Building Consent including the removal of a bay window and the erection of single storey rear extension, the repair/replacement of all windows, removal of internal spiral staircase and the insertion of new staircase, removal of southern staircase, minor alterations of internal divisions of rooms and repair of garden wall at The Coach House, 19A High Street - **pending**

##### **New applications**

- 4.333 **22/00889/TCA** – Dismantle conifer T1 to ground level and reduce sycamore T2 all round by taking one metre off the top of the canopy at 15 High Street

- 4.334 **22/01432/HOU** – Erection of a single storey rear extension with parapet involving demolition of existing single storey rear extension, a 2 storey rear/side extension and new hipped roof over existing flat roof, a garage conversion including replacement of garage door with window and a single storey front/side porch (resubmission 21/03676/FUL) at 45 Olney Road
- 4.335 **22/01329/DISCON** – Approval of details required by conditions 4 (landscaping and boundary treatment), 7 (cycle parking details), 10 (Biodiversity enhancements) & 12 (Schedule of External Materials) of permission ref 20/00822/FUL at West Lane House, West Lane – notification only
- 4.336 **21/00249/COMPCH** – Appeal by Mr Philip Solt against an enforcement notice served for Without planning permission, the unauthorised change of use of part of the land and operational development **Land** at Hollington Wood, Newport Road
- 4.337 **21/00249/COMPCH** – Appeal by Special Ops HQ against an enforcement notice served for Without planning permission, the unauthorised change of use of part of the land and operational development **Land** at Hollington Wood, Newport Road

## **5. ACCOUNTS**

- 5.1 To receive the RFO's Report for the 21<sup>st</sup> June 2022 and to approve payments
- 5.2 Approval of Accounts
- 5.3 Approval of Risk Assessment
- 5.4 Approval of Fixed Asset Register
- 5.5 Approval of Annual Governance Statement
- 5.6 Approval of Accounting Statements
- 5.7 Confirmation of Internal Auditor's Report (with suggested proposals) and Appointment for 2022/2023
- 5.8 Approval of PKF Littlejohn as external auditors and adoption of Notice of Public Rights
- 5.9 Approval of Standing Orders
- 5.10 Approval of Financial Regulations
- 5.11 Approval of Information and Data Protection Policy
- 5.12 Approval of Internet Banking Policy
- 5.13 Co-operative Bank – change of signatories

**6. CORRESPONDENCE**

**7. PARISH RELATED MATTERS** for discussion and action

7.1 Village Publicity

7.2 Councillors' Concerns

**8. DATE OF NEXT MEETING** confirmed as Monday 18<sup>th</sup> July 2022 at 7pm

*Signed*  
*Date 14<sup>th</sup> June 2022*

*Mrs K Goss, Clerk*  
[clerk@embertonparishcouncil.co.uk](mailto:clerk@embertonparishcouncil.co.uk)