

**THE MEETING OF  
EMBERTON PARISH COUNCIL  
Is to be held at The Pavilion  
on Monday 3rd June 2024 at 7pm  
for the purpose of transacting the following business**  
[www.embertonparishcouncil.co.uk](http://www.embertonparishcouncil.co.uk)

AGENDA

**Welcome by the Chair**

**To accept Apologies for Absence**

**Declarations of Interest in items on the agenda**

1. To confirm the **MINUTES OF THE MEETING** held on the 13<sup>th</sup> May 2024
- 1.2 Public questions, comments, or representations (15 mins – 3 mins per speaker)
- 1.3 Risk – Risk assessment progress. To approve Allotment Risk Assessment
2. **TO RECEIVE REPORTS AND AGREE ANY DECISIONS/ACTIONS**
  - 2.1 Ward Councillors
  - 2.2 Update from Thames Valley Police
  - 2.3 ESSC – 21/5/24
  - 2.4 Dates for diaries (to note)
  - 2.5 Clerk’s report
3. **SPECIFIC AGENDA ITEMS**
  - 3.1 Emberton Park
  - 3.74 Emberton Neighbourhood Plan
  - 3.85 Emberton School – School House Fund
  - 3.97 Sports & Recreation Committee
  - 3.99 Conservation Area – review of 1997 Conservation Area Statement by MKC
  - 3.103 Demand Responsive Transport (21 bus service)/double yellow lines in High Street
  - 3.113 Climate Change
  - 3.116 Access to playing field from residential properties and general access
  - 3.118 New City Plan – current consultations
  - 3.121 Consideration of proposals to extend the restrictions on street trading by mobile vendors throughout Milton Keynes

3.122 Local Government Boundary Commission for England electoral review of Milton Keynes City Council

#### **4. PLANNING APPLICATIONS & ENFORCEMENT ISSUES**

4.2 Wind farm community benefit fund

##### **New applications**

4.378 **24/01106/HOU** – The erection of a proposed single storey porch extension to front elevation. Single storey infill extension. Loft conversion with rear dormers and front roof lights and internal alterations at Hartoft, West Lane

4.379 **24/01121/HOU** - The erection of a two-storey side extension with front and rear pitched dormers and rear roof light. Single storey rear extension with roof light and associated alterations. New front pitch dormer to main roof at Echo Barn Cottage, Petsoe End

#### **5. ACCOUNTS**

5.1 To receive the RFO's Report for the 3<sup>rd</sup> June 2024 and to approve payments

5.2 Community Infrastructure Fund – SID

5.3 Approval of Risk Assessment

5.4 Approval of Fixed Asset Register

5.5 Approval of Annual Governance Statement

5.6 Approval of Accounting Statements

5.7 Confirmation of Internal Auditor's Report (with suggested proposals) and appointment for 2024/2025

5.8 Approval of PKF Littlejohn as external auditors and adoption of Notice of Public Rights

5.9 Approval of Standing Orders

5.10 Approval of Financial Regulations

5.11 Approval of Information and Data Protection Policy

5.12 Approval of Internet Banking Policy

#### **6. CORRESPONDENCE**

**7. PARISH RELATED MATTERS** for discussion and action

- 7.1 Village Publicity
- 7.2 Councillors' Concerns

**8. DATE OF NEXT MEETING** confirmed as Monday 1<sup>st</sup> July 2024 at 7pm

*Signed*  
*Date 29<sup>th</sup> May 2024*

*Mrs K Goss, Clerk*  
[clerk@embertonparishcouncil.co.uk](mailto:clerk@embertonparishcouncil.co.uk)