

Emberton Parish Council

Minutes of Meeting – 8th January 2018

Present:

Councillor Steve Gibson (Chairman)
 Councillor Vicki McLean
 Councillor Paul Flowers
 Councillor Mike Horton
 Councillor Richard Laval
 Councillor Harry White

Ward Councillor Keith McLean (part meeting)

Mr P Pickwick – resident (part meeting)
 Mrs V Tierney – resident (part meeting)
 Mr J Bevan – resident (part meeting)

Mrs Karen Goss – Clerk and RFO

Apologies for Absence - Apologies for Absence were received from Councillor Hall and Ward Councillors Peter Geary and David Hosking.

Declarations of Interest in items on the Agenda – There were no Declarations of Interest in items on the Agenda.

1. **MINUTES OF THE MEETING HELD ON MONDAY 4TH DECEMBER 2017** - The Minutes of the Meeting held on Monday 4th December 2017 were agreed and initialled by the Chairman.

- 4.204 **17/03332/FUL** – Erection of 2 dwellings to enable repair/restoration of listed buildings including works to house, outbuilding and boundary walls (amended access) (resubmission 16/02998/FUL) at land adjacent to Emberton House Farm, Newport Road for Mrs J Mercer. The residents were invited to make their comments to the meeting. Mr Bevan stated that there was an application at Emberton House Farm to amend the access to the new properties via Honey Hill. Mr Bevan stated that he had concerns regarding this new proposal as there were only 5 houses in Honey Hill and the access would allow for 2 more properties to use the existing road. Mr Pickwick stated that there had been no consultation by the applicant with the residents in Honey Hill. It was unknown who owned the private road but the residents paid a gardening company to maintain the grass verge. Mrs Tierney stated that her horses were stabled at Honey Hill and more traffic from construction vehicles and residents would make the road unsafe.

Councillor Gibson stated that the role of the parish council was to represent residents' views if it agreed with them but it was not necessarily the case that Milton Keynes Council would support those views.

The residents left the meeting.

2. **MATTERS ARISING FROM THE LAST MEETING**

254 - Dates for Commitment – The dates for meetings were noted. Councillor Gibson sent apologies for the February meeting.

215 – Olney Ward Forum – Meeting held 6/12/17. Councillor V McLean reported that Plan:MK, the budget and the new recycling plant were discussed.

127 – Parishes Forum – Meeting held 21/12/17. Nothing to report.

214 – EPFC/ESSC – Councillor Gibson commented that the parish council held a meeting at the pavilion on the 28th November at which Councillor V McLean stepped in as interim Chairman and a temporary committee were put in place. Councillor Gibson commented that his view was to invite the community to come forward to present their ideas and ideally there would be one or two groups doing this. Councillor Gibson went on to state that if no one came forward, then some thought would need to be given but he wanted to get the process started. Councillor V McLean responded that some of the things that had been implemented previously were no longer being done because at some point the committee were given ill advice regarding the premises certificate. Councillor V McLean reported that a meeting had taken place with the licencing department at MKC and some committee members, which had proved helpful. She went on to state that it cost £5,500 per year to run the pavilion and felt the parish council needed to go into print to see if residents wanted the pavilion.

2.1 Councillor’s Concerns from previous Minutes

2.1.17 **Footpath, Petsoe End** – An update had been received from MKC stating that the consultation period had ended; there was one objection for the route through the farmyard (Emberton Bridleway 18) and two objections for the route past the wind farm (Emberton Bridleway 18a). MKC were in the process of reviewing the objections and then would make contact with the objectors to see whether the issues raised could be resolved.

2.1.24 **Weeds** – The clerk to arrange to meet with Marcus Young Landscapes to discuss an action plan for 2018. **KG**

2.1.63 **Village name signs** – Awaiting revised design from MKC. The clerk to follow this up. **KG**

2.1.101 **Bus stop, triangle at Petsoe End** – It was proposed by Councillor Gibson, seconded by Councillor V McLean and unanimously agreed that due to financial constraints and no obvious solution to the issues had been found, that the parish council would not be pursuing this matter. The clerk to advise MKC and the resident that raised the issue. **KG**

3. SPECIFIC AGENDA ITEMS

3.1 **Emberton Park** – The clerk reported that land surveyors had been in Emberton Park. The clerk to contact Maurice Barnes to ask what they were surveying. **KG**

3.6 Parish related

- 3.6.15 **Rat running and restricted access** – The clerk had previously circulated the SID data which would also appear on the website. **KG**
- 3.6.16 **Clock tower damage** – The clerk reported that she had yet to obtain estimates for the rendering of the clock tower but there appeared to be some further cracking. Councillor Gibson suggested that the clerk approach the insurance company in the first instance. **KG**
- 3.6.104 **12 The Forge** – A response had been received from MKC stating that a management plan for maintenance of the garden had been implemented and that there were no signs of rats. The clerk to advise the school and the resident who raised the concerns. **KG**
- Ward Councillor McLean joined the meeting at 8.25pm
- Update from Ward Councillor**
- Serco** - Councillor K McLean reported that Serco changed their routes as far back as November and since then there had been problems with collection of rubbish but the rural area had not been too badly affected.
- Budget** – Councillor K McLean reported that the draft budget was out for consultation and the parish council might wish to respond. He went on to state that there was not a lot of change to the rural community.
- Emberton Park** – Councillor K McLean stated that he was meeting with senior officers on the 15th February regarding the future of the park. There had been a report of the gate between the caravan park and the bridleway being locked and Councillor K McLean would check this tomorrow.
- Post meeting note** – Councillor K McLean checked the gate and although it appeared locked, the chain had been placed over the gate.
- 3.62 **Plan:MK** – The clerk confirmed that the parish council’s comments had been submitted.
- 3.74 **Emberton Neighbourhood Plan** – Councillor Laval reported that the questionnaire would be finalised at the meeting next week and would be sent out to all stakeholders. The committee would then look at a Housing Needs Assessment.
- 3.82 **MKC draft budget 2018/2019** – It was proposed by Councillor V McLean and seconded by Councillor Laval that no response be sent to this consultation.
- 3.86 **Reform of data protection legislation and introduction of the General Data Protection Regulation** – The clerk had previously circulated a legal topic note from NALC. Councillor Laval stated that he had previously been a DPO at a number of organisations and was prepared to take on this role as the clerk was not permitted to do so. It was proposed by Councillor Horton, seconded by Councillor V McLean and unanimously agreed that Councillor Laval be appointed the Data Protection Officer for the parish council.
- 3.91 **Milton Keynes Mobility Strategy 2018-2036** – It was agreed to respond that the

parish council would like to see the continuation of the bus service in Emberton.
The clerk to respond accordingly.

KG

4. PLANNING APPLICATIONS & ENFORCEMENT ISSUES

4.2 **Wind Farm Community Benefit Fund** – Nothing to report.

4.100 **13/02312/FUL** – Demolition of redundant outbuildings and the erection of a code 6 Eco dwelling in garden land (resubmission 13/01584/FUL) at 6 Prospect Place, Newport Road for Mr B Soul. Councillors requested that this item be returned to the agenda to query the materials used in this application - Nothing to report.

4.109 **Solar Farm & Community Benefit Fund** – Nothing to report.

4.167 **15/02832/FUL and 15/02832/LBC** – Listed Building Consent and partial removal of wall and new gates to create new vehicular access to front garden at 2 Gravel Walk for Mr & Mrs Pauley (refused permission). Enforcement query regarding removal of stone wall. Councillor Flowers questioned why the parish council had reported this to MKC as Councillors had been in agreement with the planning application. It was noted that the parish council had a statutory duty to report any planning breach, whatever the circumstances.

4.178 **16/02988/FUL & 16/02999/LBC** – Emberton House Farm- **permitted (awaiting Unilateral Undertaking)**. The clerk reported that the details of the Unilateral Undertaking were still awaited. Councillor K McLean responded that the parish council could ask what the status on it was. The clerk to enquire.

KG

4.202 **17/03195/FUL** – Variation of condition 6 (water course crossing) attached to planning permission 14/01497/FUL, to amend approved culvert pipe to a smaller diameter at Chaff Barn, 2 Manor Court for Mr & Mrs Geary. It was agreed to respond stating that the parish council would be in agreement with the recommendation made by Mr McBride that the minimum diameter of the culvert pipe is 450mm.

KG

4.203 **17/03303/TVA** – Notification of intention to T1 – Apple – Dismantle to ground level, T2 – Pear – Dismantle to ground level. Both trees have significant cavities and issues with their health, structure and aesthetics at Manor House, 9 Olney Road for Mr & Mrs Handford. It was agreed to respond that the parish council would be in agreement with the recommendation made by MKC's tree officer.

KG

4.204 **17/03332/FUL** – Erection of 2 dwellings to enable repair/restoration of listed buildings including works to house, outbuilding and boundary walls (amended access) (resubmission 16/02998/FUL) at land adjacent to Emberton House Farm, Newport Road for Mrs Mercer. It was agreed to write to advise MKC that the parish council wished to **object** to the proposed amended access in relation to the above application for the following reasons; 1) Increase in traffic generation in Honey Hill and 2) Noise and disturbance from the scheme during construction of the two dwellings. The parish council to request that this application be referred to the Development Control Panel. The clerk to respond accordingly.

KG

KG

4.205 **17/03356/FUL** – Proposed single storey rear extension at 16 Westpits for Ms H Benzie. There were no objections to this application. The clerk to respond.

KG

- 4.206 17/02923/NMA** – Non material amendment to application 13/02312/FUL to first floor fenestration on south elevation at 6 Prospect Place – **application withdrawn**

Councillor K McLean left the meeting

- 5. ACCOUNTS** – to agree payments and items, as listed below

- 5.1 RFO's Report** – The RFO's Report for the 8th January 2018 was accepted.

- 5.2 Bank Account – internet banking** – The clerk reported that internet banking had now been set up.

- 5.3 Draft budget** – The draft budget had previously been circulated by the clerk. It was agreed to keep the precept at £17,000. It was proposed by Councillor Horton, seconded by Councillor Gibson and unanimously agreed that the draft budget be accepted. The clerk to apply for the parish precept for 2018/2019. **KG**

- 5.4 Schedule of Payments – to approve the Schedule of Payments.**

A H Contracts – emptying dog waste bins for December	£77.47
Antrams Payroll Services – quarterly payroll	£39.00
Anglian Water – supply at allotments	£15.46
Marcus Young Landscapes – weed spraying	£180.00
Mrs K Goss – clerk's December salary	£432.10
Mrs K Goss – clerk's computer/telephone exp for December	£21.30
Tom Hardaker – artwork for Neighbourhood Plan	£270.00
J Taylor – 2017 grant for senior citizen's Christmas party	£500.00

Payments proposed by Councillor Gibson, seconded by Councillor Horton and unanimously agreed by all those present. The clerk to make the payments by BACS transfer. **KG**

- 6. CORRESPONDENCE** – All correspondence previously circulated via email.

- 7. PARISH RELATED MATTERS**

- 7.1 Village publicity** – Christmas tree volunteer, SIDs, budget, weeds **KG**

- 7.2 Councillors' Concerns**

Councillor Horton reported that there had been a recent burglary in Gravel Walk. **Councillor Gibson** stated that he had missed the last three meetings and would miss the February meeting due to business and he would therefore be standing down as Chairman at the Annual Meeting but would continue serving as a parish councillor.

- 8. DATE OF NEXT MEETING**

The date of the next meeting is confirmed at Monday 5th February 2018 at 7.30pm in the Meeting Room of the Institute. **All**

The meeting closed at 9.40pm