

Emberton Parish Council

Minutes of Meeting – 4th December 2017

Present:

Councillor Vicki McLean – Vice Chairman
 Councillor Paul Flowers
 Councillor Soo Hall
 Councillor Harry White

Ward Councillor David Hosking (part meeting)

Mrs E Dench – History Society (part meeting)
 Mrs S Harris – EPFC (part meeting)
 Mrs A Laval – Well & Towers, Senior Citizens party (part meeting)

Mrs Karen Goss – Clerk and RFO

Apologies for Absence - Apologies for Absence were received from Councillor Gibson, Councillor Horton, Councillor Laval and Ward Councillors Peter Geary and Keith McLean. Judith Taylor sent apologies and asked that Angela Laval undertake the presentation for a grant application on her behalf for the Senior Citizens' Christmas party.

Declarations of Interest in items on the Agenda – There were no Declarations of Interest in items on the Agenda.

Update from Ward Councillor

Emberton Park – Councillor Hosking stated that a Motion had been taken to Cabinet for an update on Emberton Park and he would chase this up.

Budget – Councillor Hosking stated that the Ward Councillors would talk more about this next month as the draft budget comes to Council tomorrow evening. MKC were starting to use some of the £180m reserves which equated to 12 months worth of revenue. Councillor Hosking stated that some of the cut backs would be getting rid of grit bins, not removing graffiti as quickly as they usually do and a 15% reduction in the pothole budget.

Public Realm – Councillor Hosking reported that Tom Blackburne-Maze was undertaking a ward visit and asked the clerk to submit any issues to him. Councillor V McLean reported the litter on the A509 following the recent works. Other issues were the grass verge by Emberton Park, The Forge, hatched white lines at the entrance to the village, the bus stop at Petsoe End. The clerk to email Councillor Hosking the issues to be addressed.

Plan:MK – Councillor Hosking reported that there were plans to develop east of the M1 by Moulsoe with a development of 5,300 homes by 2031 and a company had put forward a development at the Chicheley roundabout for industrial units.

5.4 **Grant Applications**

Well & Towers History Society – Mrs Dench approached the parish council and requested a grant to cover the rental of the archive room in the sum of £520.00 and stated that the History Society would be very grateful to receive this since it

maintained the village archive which was available for everyone in the village to use. There were no questions for Mrs Dench.

Emberton Playing Field Committee – Mrs Harris approached the parish council and requested a grant for maintenance of the playing field in the sum of £4,750.00, an increase on the previous year of £250.00. Mrs Harris went through the application stating that some equipment was required to improve the field which, in the long term, would cut down on weed spraying.

Well & Towers – Mrs Laval approached the parish council and requested a grant for the Well & Towers in the sum of £500.00. Mrs Laval stated that £992 had been received in grants for the current year compared to £1,500 for the previous year. Income from advertising had gone up to £865 for the year. Printing costs had remained the same and competitive quotes had been received with one company providing an estimate of £450 for a colour magazine. Some ideas had been discussed with regard to the magazine being on line and a website would need to be set up as advertisers would require information regarding visit numbers. Councillor V McLean suggested that it would be helpful if the website issue could be investigated. Councillor Hosking suggested that the provider be asked for a document that could be published on line.

Senior Citizens' Christmas Party – Mrs Laval stated that Judith Taylor had sent apologies and had asked her to approach the parish council regarding a grant for the Senior Citizens' Christmas party in the sum of £650.00. Mrs Laval stated that the ethos was that a group of women provided a Christmas meal for the retired people in the village. The budget for the meal was £1,000; £18.00 for 80 parishioners with take out meals for those that couldn't make it. The volunteers providing the meal continued to give their time for free. A grant was received from Emberton United Charity in the sum of £350.00 and other donations were also received such as the wine. Councillor Flowers stated that with the increase of elderly people living in the village, the volunteers maybe needed to look at the criteria of retirees.

1. **MINUTES OF THE MEETING HELD ON MONDAY 6TH NOVEMBER 2017**

The Minutes of the Meeting held on Monday 6th November 2017 were agreed and initialled by the Vice Chairman.

Minutes of Extraordinary Meeting held on 21st November 2017

The Minutes of the Extraordinary Meeting held on Tuesday 21st November 2017 were agreed and initialled by the Vice Chairman.

2. **MATTERS ARISING FROM THE LAST MEETING**

254 - Dates for Commitment – The dates for meetings were noted.

214 – EPFC/ESSC – Meeting held on 28th November. Councillor Hall reported that the committee co-opted new members; Vicki McLean, George Proud and Karen Goss. Vicki McLean was elected Chairman, Gerald Mann was elected Vice Chairman and Karen Goss was elected Secretary. It was agreed not to go ahead with any changes to the Constitution as Karen had offered to take on the role of Bookings Secretary. The history of both committees was discussed and

Councillor Hall reported that the committee would like to ask the parish council if advice could be sought from BALC.

KG

Councillor V McLean read out the proposal put forward by Councillor Gibson to develop an invitation document of what would be expected of any new management team. It was agreed to look at the document at the next parish council meeting.

2.1 Councillor's Concerns from previous Minutes

2.1.17 **Footpath, Petsoe End** - The Orders were issued on the 9th November and they were on display on the parish council noticeboard and available on the parish council website. Representations or objections to the Order must be made no later than the 22nd December.

2.1.24 **Weeds** – The weed spraying was undertaken on Wednesday 8th November. The clerk to meet with Marcus Young Landscapes to discuss an action plan for 2018.

KG

2.1.63 **Village name signs** – Awaiting revised design from MKC. The clerk to follow this up.

2.1.101 **Bus stop, triangle at Petsoe End** – The clerk had spoken to Souls buses to ask them their views. Souls stated that they did not feel that there was an issue and they had been picking up at the bus stop for 20 years without any incidents and went on to state that the only suitable options were to put in a proper bus stop further along the Newton Road with hard standing or for parents to take their children to the bus stop in the High Street.

3. SPECIFIC AGENDA ITEMS

3.1 **Emberton Park** – The clerk ascertained the name of the officer at MKC who “broadly supported” the idea of a skate park in Emberton Park. The clerk to write to the officer to advise him that the parish council were not in agreement with a skate park in Emberton Park.

KG

3.6 Parish related

3.6.15 **Rat running and restricted access** – Nothing to report.

3.6.16 **Clock tower damage** – The clerk to obtain 3 estimates for rendering.

KG

3.6.101 **Christmas lights for Emberton** – The Christmas tree was put up at the weekend.

3.6.104 **12 The Forge** – The clerk sent the photos to MKC submitted by Emberton School on the 27th November. It was agreed to escalate this to the Head of Housing, Michael Kelleher. The clerk to draft a response.

KG

3.62 **Plan:MK** – Councillor V McLean stated that there were concerns regarding development east of the M1 and the lack of infrastructure. There were also concerns regarding proposed industrial development adjacent to the A509. The clerk to draft a response for circulation and approval.

KG

- 3.74 Emberton Neighbourhood Plan** – Councillor V McLean reported that the questionnaire was being put together and would be out in January.
- 3.75 Open Space Assessment** – MKC were preparing an Open Space Assessment that would become a part of the evidence base for Plan:MK. The intention of the assessment was to understand the quantity, quality and accessibility of open space provision within the Borough. In turn, to ensure that public open space was provided for as part of new development and protected appropriately. MKC were now seeking comments on whether the categories and maps were logical and accurate. It was proposed by Councillor Flowers, seconded by Councillor Hall and unanimously agreed that the map provided for Emberton was considered accurate. The clerk to respond accordingly. **KG**
- 3.91 Milton Keynes Mobility Strategy 2018-2036** – The clerk reported that this consultation would start on the 5th December.
- 4. PLANNING APPLICATIONS & ENFORCEMENT ISSUES**
- 4.2 Wind Farm Community Benefit Fund** – It was noted that the committee would next meet in March.
- 4.100 13/02312/FUL** – Demolition of redundant outbuildings and the erection of a code 6 Eco dwelling in garden land (resubmission 13/01584/FUL) at 6 Prospect Place, Newport Road for Mr B Soul. Councillors requested that this item be returned to the agenda to query the materials used in this application. The clerk had previously sent Councillors a copy of the permission and Design and Access Statement. It was agreed to pass this query to Councillor Hosking look at. **DH**
- Councillor Hosking left the meeting at 9pm
- 4.109 Solar Farm & Community Benefit Fund** – Nothing to report.
- 4.178 16/02988/FUL & 16/02999/LBC** – Emberton House Farm- **permitted (awaiting Unilateral Undertaking)**
- 4.200 17/02744/TCA** – Notification of intention to remove to ground level 1 x Hawthorn (T5) at Manor Farm House, Olney Road for Mr & Mrs Barker – **no objection**
- 5. ACCOUNTS** – to agree payments and items, as listed below
- 5.1 RFO’s Report** – The RFO’s Report for the 4th December 2017 was accepted. The clerk advised Councillors that the deposit account was considered a “reserve” account for any unforeseeable expenditure and recommended that it be increased. It was proposed by Councillor Flowers, seconded by Councillor Hall and unanimously agreed by all those present that the deposit account be increased to £8,500.00 with immediate effect by transferring £2,586.54 from the current account. The clerk to make the necessary arrangements to transfer the funds. **KG**
- 5.2 Bank Account – Change of signatories & internet banking** – The clerk reported that the change of signatories had been agreed and that the signatories were now Councillors Flowers, Gibson, Hall, Horton, McLean, White and the

clerk. The clerk was only a signatory for the purpose of internet banking. The internet banking application was on going.

5.3 **Schedule of Payments – to approve the Schedule of Payments.**

A H Contracts – emptying dog waste bins for November	£96.84
SLCC – annual subscription	£100.00
Mr T Wibaut – bus shelter cleaning for Sept/Oct/Nov	£102.50
Mrs K Goss – clerk’s November salary	£424.65
Mrs K Goss – clerk’s computer/telephone/exp for November	£21.90
Mrs G Logsdail – Christmas tree and lights	£127.98

Payments proposed by Councillor Flowers, seconded by Councillor Hall and unanimously agreed by all those present.

5.4 **Grant applications from community Groups**

EPFC – It was proposed by Councillor Flowers, seconded by Councillor Hall and unanimously agreed that a maintenance grant be provided in the sum of £3,650.00 and that the parish council purchase the pedestrian sprayer (up to the value of £1,100.00) and donate it to the Playing Field Committee.

History Society – It was proposed by Councillor V McLean, seconded by Councillor White and unanimously agreed that a grant of £520.00 be provided to the History Society for rental of the archive room.

Well & Towers – It was proposed by Councillor White, seconded by Councillor V McLean and unanimously agreed that a grant in the sum of £500.00 be provided to the Well & Towers.

Senior Citizens’ Christmas Party – It was proposed by Councillor Hall, seconded by Councillor White and unanimously agreed that the request for a grant of £650.00 be honoured for the 2018/2019 financial year. The clerk to advise Dr Taylor that the parish council were concerned that the event was nearing capacity and were concerned about the selection process used. Councillors also stated that the parish council were able to provide grants through the parish precept and that grants should be for the benefit of the community as a whole and that other funding sources should be explored.

Emberton United Charity – It was noted that Emberton United Charity did not apply for a grant for the 2018/2019 financial year.

6. **CORRESPONDENCE** – All correspondence previously circulated via email.

7. **PARISH RELATED MATTERS**

7.1 **Village publicity** – No magazine in January

7.2 **Councillors’ Concerns** – There were no Councillors’ concerns.

8. **DATE OF NEXT MEETING**

The date of the next meeting is confirmed at Monday 8th January 2018 at 7.30pm in the Meeting Room of the Institute. **All**

The meeting closed at 9.27pm

