

Emberton Parish Council

Minutes of Meeting – 1st February 2016

Present:

Councillor Steve Gibson - Chairman
 Councillor Vicki McLean – Vice Chairman
 Councillor Cynthia Cheney
 Councillor Paul Flowers

Mrs Karen Goss – Clerk and RFO

Apologies for Absence

Apologies for Absence were received from Councillor Hall, Councillor Horton, Councillor White and Ward Councillors Peter Geary, David Hosking and Keith McLean. Post Meeting Note – Councillor McLean sent apologies that he was not able to make the meeting due to attending the parish council meeting at Lathbury where the Minerals Local Plan was being discussed.

Declarations of Interest

There were no Declarations of Interest.

1. MINUTES OF THE PREVIOUS MEETING

The Minutes of the previous Meeting held on the 11th January 2016 were agreed and initialled by the Chairman.

2.0 MATTERS ARISING FROM THE LAST MEETING

254 - Dates for Commitment – The dates for meetings were noted.

254 - Clerk's Report - The Clerk's report was previously circulated.

214 –EPFC – Meeting held 12/1/16 – Councillor Flowers reported that the bi fold doors had been fitted and new lighting installed and both rooms had been decorated. Councillor Flowers commented that there had been reports of dog fouling on the football pitches and it was therefore proposed by Councillor V McLean and seconded by Councillor Gibson that a second dog bin for the playing field was purchased.

KG

Update from Ward Councillors – Apologies noted.

2.1 Councillor's Concerns from previous Minutes

VM

2.1.1 Village Plan – Councillor V McLean to attend Neighbourhood Planning training session on February 11th.

2.1.17 Footpath, Petsoe End – Update received from MKC stating that Andy Burton was working on the report which would be presented to Committee on a date to be determined. The report would be available two weeks before Committee and the parish council would receive a copy of the report and could attend the Committee Meeting should it wish to do so.

2.1.63 Village name signs – The History Society produced two designs of a potential

village sign depicting the clock tower. It was proposed by Councillor Flowers, seconded by Councillor Cheney and unanimously agreed that the preferred option was the black sign. The clerk to obtain a better design and obtain three estimates.

KG

2.1.73 **Confidential Item**

2.1.85 **Kerb stones, West Lane** – The clerk requested that the Ward Councillors address this with highways during their walkabout.

2.1.91 **Damaged fence around Field 13** – The clerk wrote to property services on the 26th January to request that the tenant of the land (Mr Reynolds) be advised that there was damage to the fence around field 13 at the entrance to the playing field and that consideration be given to changing the stile to a gate.

2.1.93 **Tree overhanging West Lane from Stone Court** – The clerk wrote to the resident concerned on the 18th January and received a telephone call on the same date stating that he would cut back the branches which had been damaged by the refuse truck.

2.2 **High Street, resurfacing** – The clerk commented that the latest update was that the High Street would be resurfaced in the 2016/2017 financial year.

3.0 **SPECIFIC AGENDA ITEMS**

3.1 **Emberton Park** - Update from Andy Hudson as follows; the Steering Group will be re-established as soon as possible. John and I will be looking to find the former groups' terms of reference, membership and alike so that the group can be set up with a constitution and to ensure a wide range of representation. It may be appropriate to also discuss this at the next liaison group meeting.

For the café, as you know we consulted with the Ward Councillors and local Parish and Town Councils before the procurement process formally started and also shared the draft specification through the wider membership of the Liaison Group.

Once the tender process has formally commenced there are issues of confidentiality and potential collusion (or unfair treatment) that the Council needs to ensure are not compromised. The tender evaluation is a numerical process where the highest scoring bidder is awarded the Contract, thus it is not normal practice to involve stakeholders in the evaluation. This might not always be the case for large, multi-stage procurements, but this wasn't the process adopted in this case.

3.6 **Parish Related**

3.6.1 **Website** – The clerk advised It'seeze that their estimate for the website was acceptable. Email received from Alan Price Stating that to change the domain name host would cost £100 plus vat. Councillor V McLean and the clerk to arrange a meeting with It'seeze.

VM
KG

3.6.15 **Rat running and restricted access** – The clerk reported that Thames Valley Police would be carrying out an operation on the 12th February to enforce the restricted access and that volunteers from the parish council were required to help. Councillor Flowers, Councillor V McLean and the clerk to attend.

VM
PF
KG

3.6.16 **Clock tower – upgrade of time side** – The clerk advised Smiths of Derby that their

estimate was acceptable and an engineer came out and took some measurements to upgrade the time side and marked the location for the 5amp fused spur point. The clerk to arrange for an electrician to attend to carry out the necessary work and will advise Smiths of Derby when this was completed.

KG

3.6.90 **Speed Indicator Devices** – The Speed Indicator Devices were put up on the 18th January and data downloaded after a week. They were then deployed covertly for a further week. The data showed little difference between the two deployments.

3.6.96 **Footpath between Emberton Playing Field and Emberton Park** – Nothing to report on this matter. It was agreed to remove this item from the Agenda.

3.6.97 **Clean for the Queen** – The clerk reported that there were a few footpaths around the village which required pressure washing. The clerk to obtain an estimate.

KG

3.23 **Localism Bill and Community Right to Bid** – The clerk reported that she had registered an interest in Field 13 and the adjoining field as per the request of the parish council.

3.62 **Plan:MK** – Councillor V McLean commented that the clerk should ask MKC for a copy of the power point presentation and ask the History Society to borrow their projector. The clerk to obtain A3 size copies of the maps from MKC. The clerk to draft a flyer to send to residents.

KG

3.68 **MKC Budget Consultation 2016/2017** – The clerk commented that the report from Councillor Geary had not been forthcoming and therefore a response to the consultation had not been sent. Councillor V McLean reported that there would not be an impact on bus routes in Emberton, the removal of wardens had been withdrawn and Clifton Court would therefore not be affected, there would not be any cuts to the Kitchener Centre, garden waste would be charged at £36 per year. It was agreed that the clerk should email Councillor Geary stating that the parish council were disappointed not to receive his detailed report.

KG

4. **PLANNING APPLICATIONS**

4.2 **Wind Farm Community Benefit Fund** – Councillor Flowers reported that he would send an email to the committee members.

PF

4.109 **14/00407/FUL** – Solar Farm and Community Benefit Fund. The next meeting would be held at the beginning of April.

4.161 **15/02862/DISCON** – Details submitted pursuant to discharge of conditions 1 (ground conditions) attached to planning permission 15/00734/FUL at Rectory Farm, Newton Road - **pending**

4.162 **15/02789/NMA** – Non material amendment to application 14/00407/FUL for changes and reduction to footprint and scale at Emberton Solar Park, Newton Road – **pending**

4.163 **15/02900/FUL** – Proposed first floor side and rear two storey extension, new front entrance, new side conservatory, introduction of dormer windows and roof light to front elevation, new replacement windows, internal alterations and alterations to rear elevation, new pool link, re-cladding of the existing swimming pool enclosure and new

glazed doors to the existing swimming pool enclosure at Springside Pasture, Petsoe End
- **permitted**

4.164 **15/03149/TCA** – Notification of intention to fell 4 x conifer trees (B, C, D and E) and reduce in height by 1 metre 3 x conifer trees (H, I, J) at 35 Olney Road for Mr R Laval – **pending**

5. ACCOUNTS – to agree payments and items, as listed below

5.1 **RFO's Report** - The RFO's report for the 1st February was accepted.

5.2 **Cooperative Bank, second current account** – The clerk to circulate the form to Councillors for completion.

5.3 **A H Contracts** – Payment for emptying dog waste bins for the month of January in the sum of £51.65. Payment proposed by Councillor Gibson, seconded by Councillor V McLean and unanimously agreed by all those present.

5.4 **Olney Town Council** – Payment towards provision for library in the sum of £249.28. Payment proposed by Councillor Gibson, seconded by Councillor V McLean and unanimously agreed by all those present.

5.5 **ESSC** – Payment for hire of pavilion for open day on 27th February in the sum of £36.00. Payment proposed by Councillor Gibson, seconded by Councillor V McLean and unanimously agreed by all those present.

5.6 **Mrs K Goss** – Payment for clerk's January salary in the sum of £309.10. Payment proposed by Councillor Gibson, seconded by Councillor V McLean and unanimously agreed by all those present.

5.7 **Mrs K Goss** – Payment for clerk's telephone/computer and expenses for January in the sum of £19.70. Payment proposed by Councillor Gibson, seconded by Councillor V McLean and unanimously agreed by all those present.

5.8 **Pension Scheme for Clerk** – The clerk to seek advice.

6. CORRESPONDENCE – is now listed in the Wallet

6.1 Mrs Proud – The clerk read out a letter from Mrs Proud, thanking the parish council for their contribution to the senior citizens' Christmas party.

7. PARISH RELATED MATTERS

7.1 **Village publicity** – Plan:MK, village signs, dog waste bin, website, MKC budget, kerb stones in West Lane, SID data

7.2 **Councillors' Concerns** – There were no Councillors' concerns.

8. DATE OF NEXT MEETING

The date of the next meeting is confirmed as Monday 7th March 2016 at 7.30pm in the Meeting Room of the Institute.

All

The meeting closed at 8.45pm.