

Emberton Parish Council
Minutes of Annual Meeting held in The Pavilion
Tuesday 10th May 2022 at 7pm

Present:

Cllr Melanie Duncan – Chairman
 Cllr Paul Flowers
 Cllr Colin Jamieson
 Cllr Fred Markland
 Cllr Guy Palmer
 Cllr Harry White

Ward Cllr Peter Geary (part meeting)

Mrs Karen Goss – Clerk and RFO

Election of Chairman – It was proposed by Cllr White and seconded by Cllr Flowers that Cllr Duncan be appointed Chairman. Cllr Duncan duly accepted the nomination and the meeting continued with Cllr Duncan in the Chair.

2.1 Ward Cllrs' Report – Ward Cllr Geary commented that the recent election had not really changed things as the Liberal Democratic/Labour re-election had demonstrated. MK East: It was likely that the A509 was going to be closed for six months later in the year. Cllr Markland made reference to his conversation with Ward Cllr Geary regarding Mary's Well at Petsoe End and the fact that MKC might be responsible for its repair (estimated at £7500 - £8000) as it was on the highway. It was noted that the well was a designated heritage asset and might not survive another winter without repair.

Election of Vice-Chairman – There were no nominations for Vice-Chairman and it was agreed to carry this item forward to the next meeting.

Signing of Acceptance of Officer – Cllr Duncan duly signed the Chairman's Acceptance of Office.

Update of Register of Members' Interests – These were signed and dated.

Election of Parish Council representative to the Sports & Recreation Committee – Cllr Palmer was appointed the parish council representative to the Sports & Recreation Committee.

Election of Parish Council representative to the Sports & Social Club Committee – It was agreed not to appoint a representative to this committee and the clerk to request a copy of the Minutes from the meetings.

Election of Parish Council representative to the Wind Farm Community Benefit Fund Committee – Cllr White was appointed the parish council representative to the Wind Farm Community Benefit Fund Committee.

Election of three Parish Councillors to the Solar Farm Community Benefit Fund Committee – Cllrs White, Flowers and Jamieson were appointed members of the Solar Farm Community Benefit Fund Committee.

Election of two Parish Council representatives to the Neighbourhood Plan Steering Group

Committee – Cllrs Markland, Jamieson and White were appointed parish council representatives to the Neighbourhood Plan Steering Group Committee.

Election of two Parish Council representatives to the Emberton Park Liaison User’s Group

– Cllrs Markland and White were appointed parish council representatives to the Emberton Park Liaison User’s Group.

Nominate Parish Council representatives to attend MKC Parishes Forum – Cllr Duncan was appointed the representative to attend the Parishes Forum together with the Vice Chairman whose appointment was carried forward to the next meeting.

Nominate Parish Council representatives to attend the Olney Ward Forum – It was noted that this forum was not meeting at present and that councillors would share the representation.

Nominate Parish Council representative to attend North East Rural Community Forum – Cllr Flowers was appointed the representative to attend this forum.

To accept Apologies for Absence and

Apologies for absence were received from Cllr Gibson and Ward Cllrs Hosking and McLean.

Declarations of Interest in items on the agenda – Cllr Duncan Declared an Interest in item 2.1.17.

1. MINUTES OF THE MEETING held on the 5th April 2022. The Minutes of the Meeting held on the 5th April 2022 were confirmed as correct and signed by the Chairman.

1.2 Public questions – There were no members of the public present.

1.3 Risk – CCTV – Cllr Flowers reported that he had spoken to TVP regarding CCTV in the village and felt that there might be an issue with GDPR. Cllr Markland responded that there were security cameras at the Cowper Museum and GDPR had not been an issue. The contractor undertaking this work was Tickford Security. It was agreed that the clerk would contact Tickford Security for more information. **Action: KG**

2. TO RECEIVE REPORTS AND AGREE ANY DECISIONS/ACTIONS

2.2 Dates for Diaries – These were noted.

2.3 Clerk’s Report

2.1.17 Bridleway claim at Petsoe End – nothing to report.

2.1.55 Fly tipping between Newport Road and Prospect Place – Issue followed up by Ward Councillors. The clerk requested a “no fly tipping” sign through MKC.

2.1.82 Residents parking – Hulton Drive – MKC advised that the signs were on order and they were in the process of setting up the permit system. MKC aimed to advertise the Order (as made) on the 19th May. Installation dates to be confirmed. Residents would receive correspondence when the scheme would come into effect.

- 2.1.112 **Lime tree in school field overhanging High Street** – MKC have closed the file. The clerk emailed customer services to ascertain the current update. No response received. Zoe Raven at Acorn Early Years Foundation had also been made aware of the lime tree.
- 2.113 **Field to side of playing field** – Environmental team have been in contact with the resident and provided advice on bonfires.
- 3.6.15 **Rat running and restricted access** – Cllr Jamieson reported that he had secured the loan of equipment for six months and was waiting for its arrival. The training to operate the equipment was undertaken on line and the village had been assessed for suitability of siting the equipment. Cllr Markland and the clerk stated that they would be interested in helping with this. **Action: CJ** to send information for the online training to **FM** and **KG**.
- 3.6.28 **Parking restrictions (Olney Road)** – See update under item 2.1.82.
- 3.6.30 **Allotments** – Response awaited from the estates department at MKC.
- 3.6.50 **Dog fouling** – The clerk reported that the dog waste bin in Olney Road was very rusty and needed replacing. It was proposed by Cllr White and seconded by Cllr Jamieson that the bin be replaced and that the action to relocate the bin still stood. **Action: KG**
- 3.6.63 **Newton Road/Petsoe End – pedestrian safety issues** – Nothing to report.
- 3.6.68 **Well at Petsoe End** – Reported on under item 2.1.
- 3.6.110 **Gritting at Petsoe End** – Nothing to report.
- 3.6.113 **Oak tree at rear of Pavilion** – The SRC advised that one of the large branches of the tree had now fallen and was balancing precariously on another tree. No response had been received from customer services. The clerk reported this again on 3/5/22 – reference FS419409972.
- 3.6.114 **Steps in High Street (no 5)** – A quote had been received from MKC for approximately £500 - £600 to install a handrail. An application had been made to the accessibility fund. Response received from MKC that the feasibility studies would be carried out on all the requests made to the accessibility fund 22/23 in the next month or so. The sites which scored the highest would then be progressed to delegated decision. Cllr Flowers suggested that the parish council waited a month to ascertain the outcome of the funding and if unsuccessful, an application should be made to the Solar Farm Community Benefit Fund. **Action: KG** to ascertain the outcome of the application.

3. SPECIFIC AGENDA ITEMS

- 3.1 **Emberton Park** – Cllr White reported Laura Clancy was the new project manager for the park. Cllr Markland reported that the group were nowhere nearer in coming up with a management plan or business plan. Ward Cllr Geary understood that MKC did intend to get this in place and it was Minuted that it was Ms Clancy's responsibility to produce this. There was a representative from the triathlon events and they were looking at potentially having an open air cinema for one of their events and would be encouraging participants to camp overnight

and it would be advertised to the community. The tree work was all but complete; there was a big tree in one of the lakes but this required specialist equipment to remove it. Cllr Duncan made reference to a new planting scheme to replace the trees taken down. Cllr White responded that nothing had been said about this. There was a discussion regarding the number of vehicles driving around the park with people not generally in favour of it but there wasn't any action for this issue. It was noted that when a plan was produced for the park, the public would be consulted.

- 3.74 **Emberton Neighbourhood Plan** – Cllr Duncan asked whether the consultant needed to go back out to the statutory consultees with the Regulation 14 Pre-submission Consultation. The clerk to ascertain this. **Action: KG**
- 3.85 **Emberton School (School House Fund)** – Cllr Duncan stated that she had been in contact with Andy McGrandle who knew a lot about the history of the Emberton School House Fund. One of the documents was not available which related to the 1997 Constitution. **Action: KG** to look for this and if not found, to request a copy from the Trustees. [Post meeting note: the clerk to request a copy of the Charity Commissioners Scheme of 11th March 1998 and Uniting Direction of the Commissioners dated 3 February 2008, both relating to the Emberton School House Fund linked charity number 1062517-1].
- 3.851 **Emberton School – Acorn Early Years proposal** – It was noted that the planning application had now been consented with a condition attached to it relating to external lighting. The clerk to ask for an update from Zoe Raven for the next meeting. **Action: KG**
- 3.97 **Sports & Recreation Committee** – Cllr Markland reported that a discussion took place regarding the use of the tennis court and whether it was getting used efficiently and to consider alternative or ancillary uses for it. The assets were discussed; Cllr Markland stated that it was a good idea to note replacement cost of equipment. The clerk to send Cllr Palmer a copy of the Minutes. **Action: KG**
- 3.99 **Conservation area – review of 1997 Conservation Area Statement by MKC** – nothing to report. The clerk to follow this up. **Action: KG**
- 3.102 **Public footpaths in Emberton – Hollington Wood** – It was noted that Mr Solt had opened the woods up to the public for viewing the bluebells. The clerk to write to thank him. **Action: KG**. Cllr Markland reported that the stile to the right of Mary's Well was damaged. The clerk to report this to rights of way. **Action: KG**
- 3.103 **Demand Responsive Transport (21 bus service)** – It was noted that Ward Cllr Geary had already touched on this subject and it was suggested that a questionnaire be put together to collate residents' views around the subject of the bus service, security cameras, residents parking, rat running, speeding. The clerk to put together a questionnaire for the Well & Towers. **Action: KG**
- 3.106 **BP Pulse – electric vehicle charge points** – Cllr Flowers commented that only one person had approached him regarding this. The clerk to follow up with MKC. **Action: KG**
- 3.107 **Tree funding – Queen's Platinum Jubilee** – The clerk had sent the information regarding the tree planting to MKC with a copy to the History Society for their records. It was agreed to request volunteers to water them and ask Ward Cllr Geary whether he had a bowser. **Action: KG**. It was agreed to remove this item from the agenda.

- 3.108 **Footpaths and cycle links from Emberton to Olney and Sherington** – Cllr Flowers asked what the parish council were hoping to achieve by having this issue as an agenda item. Cllr Markland responded that there was no footpath to Petsoe End to join the village nor was there any connection between Emberton and Olney along the cycleway. It was agreed to raise this at the next Olney Ward Forum. **Action: KG**
- 3.109 **MKC Rights of Way Improvement Plan Consultation** – The clerk to send this to Cllr Duncan. **Action: KG**

4. PLANNING APPLICATIONS AND ENFORCEMENT ISSUES

- 4.1 **Wind Farm Community Benefit Fund** – nothing to report.
- 4.2 **Solar Farm Community Benefit Fund** – Cllr White reported that a meeting had taken place this evening with two applications for the Jubilee celebrations being considered for bunting in the sum of £400 and a commemorative photograph in the sum of £135.00. Both applications were approved.

previous applications status

- 4.309 **21/01130/FUL** – Erection of one dwelling with attached single garage (re-submission of 20/00483/FUL) at 34 Gravel Walk – **appeal lodged**
- 4.316 **21/00999/OUTEIS** – Hybrid planning application – **permitted**. It was agreed to remove this item from the agenda.
- 4.321 **21/02632/FUL** – Replacement of windows and glazed façade and 2 external doors at The Barn, 4 Manor Court – **pending**.
- 4.326 **21/03121/FUL** – Change of use from Class F1(a) to a hybrid use for a school and nursery under class F1(a) and Class E(f) and construction of an additional 21 space car park with access from High Street and a pedestrian footpath leading to the school building at Emberton School, Olney Road – **permitted**
- 4.329 **22/00301/FUL** – The erection of a single storey front extension, a part single part two storey rear extension, replacement rear and front dormers and fenestration alteration at 59 Olney Road – **pending**
- 4.330 **22/00539/CLUE** – Certificate of Lawfulness for the existing use as a wholesale garden centre – class (E(a) at Acorn MK Nurseries, Newton Road – It was noted that there was a potential breach in a planning condition for an application for a polytunnel that was permitted in 2013 which stated that development should be started within 3 years. This had come to light during the evidence provided by Kirkby and Diamond to support the current CLUE. The clerk to take this back to the planning officer. **Action: KG**

New applications

- 4.331 **22/01079/PANOTH** – Prior notification/approval for the proposed installation of an Agricultural Portal Frame Galvanized Steel Prefabricated Building finished with a dark green top coat for weather protection. Building with front elevation roller shutter opening and side

elevation steel door, eight solar-powered roof lights and four ventilation slots to prevent moisture build up internally at Barnby Villa, Newport Road. A discussion took place regarding the classification for development with it being noted that in order for the application to be considered under Part 6 (class a) that the land size needed to be more than 5 hectares and this could only be used for business. It was noted that there was not sufficient information regarding the access to the proposed development nor any information as to why the building was necessary. The clerk to write to the planning officer for more information. **Action: KG.** Cllr Markland commented that previous development on the site had been heavily conditioned and this should be mentioned.

5. ACCOUNTS

5.1 **To receive the RFO's Report for the 10th May 2022** and approve payments. It was proposed by Cllr White and seconded by Cllr Markland that the payments be approved as per the RFO's Report. Cllr White to approve the payments online. **Action: HW.** Cllr White made reference to grants for playing field maintenance from the FA. The clerk to look into this. **Action: KG.**

5.2 **Change of signatories for Co-operative Bank** – The clerk reported that the current signatories were Cllrs Duncan, Gibson, Flowers, Markland and White and that Vicki McLean and Richard Logsdail were still signatories. It was agreed to remove Vicki McLean and Richard Logsdail from the bank mandate and to add Cllrs Jamieson and Palmer. The change of signatories was completed. The clerk to send to Co-operative Bank. **Action: KG**

6. **CORRESPONDENCE** – nothing to report.

7. PARISH RELATED MATTERS

7.1 **Village publicity** – Questionnaire, neighbourhood plan, residents parking scheme, litter left by Serco.

7.2 Cllrs' concerns

Cllr White stated that the birds were tearing up the bags left out for Serco to collect and that residents should clear up the rubbish left behind. It was agreed to include this as an article in the Well & Towers.

8. **DATE OF NEXT MEETING** – The date of the next meeting was confirmed as Tuesday 21st June 2022 at 7pm to be held at the Pavilion.

The meeting closed at 9pm