

Emberton Neighbourhood Plan Steering Group
(A sub committee of Emberton Parish Council)
Minutes of Meeting – 30th October 2018

Present: Richard Laval - Chairman
 Andy McGrandle
 David Barton
 Ray Brown
 Elizabeth Dench
 Karen Goss
 Fred Markland
 George Proud

Chris Akrill – Town Planning Services

1. **Apologies for Absence** – Apologies for Absence were received from Vicki McLean.
2. **Declarations of Interest in items on the Agenda** – Fred stated that he might have to Declare an Interest in the settlement boundary. Richard confirmed that this was not necessary.
3. **Minutes of the previous Meeting** – The Minutes of the previous Meeting held on 13th September 2018 were agreed and signed by the Chairman.
4. **Neighbourhood Plan – Confidential Item**
5. **Agree the draft Neighbourhood Plan (with the omission of Call for Sites)** – Richard commented that taking into account everything that had been discussed at the meeting, he would revise the draft plan and any comments/changes could be fed back electronically to make the necessary amendments. **RL**
6. **Consultation on the draft plan** – It was agreed to meet during the last week of November to finalise everything that the group wanted to put in the document for the parish council to approve to go out to consultation.
7. **Timescale/programme** – It was agreed to send the draft Neighbourhood Plan to the parish council for the meeting on the 3rd December. **RL**
8. **Referendum** – Chris reported that MKC organised the referendum; they put it out to consultation for six weeks, published it on their website and Diane Webber would appoint an examiner. Richard stated that Emberton’s consultation would be mid Feb with MKC’s consultation starting in March with a timescale of six weeks to the end of April for the Inspector’s comments. It was likely that the referendum would be June. Fred asked what the proposal was for feedback to the Call for Sites applications. Richard responded that when the proposed site/s was/were agreed, these would need responding to.
9. **Any other business**

- 9.1 **Follow up with MKC** – Chris commented that he had contacted MKC to confirm their position regarding the housing requirement for Emberton Parish and would follow this up and would also talk to highways. **CA**
- 9.2 **Call for sites** – Richard reported that he would go through the Call for Sites and set up a template and the group would meet next Tuesday (6th November) to go through the non housing part of the plan and meet on the 27th November to go through the rest of the plan. **RL**
10. **Date of next meeting** – Tuesday 27th November 2018 at 7pm **All**
- The meeting closed at 8.50pm