

**EMBERTON PARISH COUNCIL
SPORTS & RECREATION COMMITTEE
Minutes of Meeting held at The Pavilion on
Friday 25th October 2024 at 6.30pm**

Present: Simon Harris - Chairman
Michael Bath
Andy Letts
Dennis Letts
Guy Palmer (Parish Council Representative)

Karen Goss – Clerk and RFO

To appoint a Chairman and Vice Chairman – Simon stated that he would agree to Chair the meeting.

Apologies for absence – There were no apologies for absence.

Declarations of Interest in items on the agenda – There were no declarations of interest.

1. **Minutes of Meeting held on the 2nd August 2024** – The Minutes of the meeting held on the 2nd August 2024 were agreed and signed by the Chair.
2. **Football** – Noted that there were 2 teams from Olney who trained/played on Saturday mornings; U13's boys and U14's girls. Waterhall Stars 1st and 2nd teams played on Sunday mornings. Andy commented that to look after the pitches, he had advised the teams not to train on the playing pitches before a game which would reduce the chance of cancelling a game in the winter.
3. **Cricket** – An approach had been made by MK Titans to play on Wednesday evenings 5.45pm to 8.30pm next season. Andy has quoted a fee of £90. Pavilion has regular pilates class so MK Titans would only have use of outside toilets. They would need to be shown around the ground and codes provided prior to their first match. The booking was agreed but noted that this would mean one less evening to prepare the wicket for the weekend. The clerk to advise MK Titans. **Action: KG.** All cricket fees have been paid. Andy stated that he would provide Nissan with a list of available dates for next season to allow the ground to be prepared alongside his work commitments. **Action: AL.**
4. **Tennis** – replacement cost of net. It was noted that a quote to replace the tennis court net had been received in the sum of £200 plus VAT. A user of the court had kindly agreed to donate £100 for the replacement. It was proposed by Michael and seconded by Andy that the net be replaced. The clerk to arrange. **Action: KG.** A discussion took place regarding the booking system for the tennis court hire and the potential of paying a small charge. It was noted that players often did not book and most of the time, turned up and played. It was agreed to put a note in the Well & Towers regarding contributing to the tennis court. **Action: KG.**

5. **ESSC update** – Noted that the changing rooms project was on going. Michael commented that when there was a wedding, there was a loss of revenue from cricket. Andy responded that if the teams were aware, they had time to reschedule matches. Andy to take this back to the ESSC. **Action: AL.**
6. **Field maintenance** – Michael reported that the parish council had agreed to loan the VAT element of the purchase of the gang mower to the SRC and that the parish council would need to invoice the supplier for part exchanging the old gang mower. It was proposed by Andy and seconded by Simon that the purchase proceed for a gang mower (Wessex CRX-DR 180) at a cost of £5890 plus vat. **Action: MB.** The clerk to look at the insurance and asset register once the mower had been purchased. **Action: KG.**
7. **Church fete** – It was noted that a fee of £500 had been paid by All Saints' Church for hiring the field for the church fete on the proviso that the SRC would need to dispose of all rubbish. This was agreed with a suggestion made that Chris Page would probably be able to cover this. Noted that there should be a contingency for wet weather. Simon to take this back to the fete committee. **Action: SH.**
8. **To receive the receipts and payments account** – This was noted.
9. **Maintenance grant** – The maintenance grant was discussed with it being noted that the overspend of fertiliser, seed and loam had been down to the weather. It was proposed by Michael and seconded by Andy that the maintenance grant be approved in the sum of £3018. Guy requested that the budget be updated quarterly, this was agreed. **Action: KG.**
10. **Committee concerns**
 - Paving slabs** – The clerk reported that she had messaged Chris Page twice but had not received a response. Andy stated that he had met with Chris Page who had recommended that all the paving slabs were lifted. It was agreed to get quotes. The clerk to contact Habitat Landscapes. **Action: KG/AL.**
 - Risk Assessments** – Andy passed the risk assessment folder to Guy and commented that some of the risk assessments had not been revised for 5 years.
11. **Date of next meeting** – To be held on Friday 7th March 2024 at 6.30pm.

The meeting closed at 7.38pm