

**EMBERTON PARISH COUNCIL
SPORTS & RECREATION COMMITTEE
Minutes of Meeting held at The Pavilion on
Monday 30th October 2023 at 7pm**

Present: Simon Harris - Chairman
Michael Bath
Norman Gillam
Andy Letts
Dennis Letts
Guy Palmer (Parish Council Representative)

Karen Goss – Clerk and RFO

To appoint a Chairman and Vice Chairman – Simon stated that he would agree to Chair the meeting.

Apologies for absence – There were no apologies for absence.

Declarations of Interest in items on the agenda – There were no declarations of interest.

1. **Minutes of Meeting held on the 9th June 2023** – The Minutes of the meeting held on the 9th June 2023 were agreed and signed by the Chair.
2. **Football** – It was noted that to date, the changing rooms had been left in a tidy state compared to last year. In terms of finance, both teams had paid up to date with a further invoice being raised on the 1st November. **Action: KG**
3. **Cricket**
 - 3.1 **To discuss teams for 2024 season** – An email had been received from Olney CC enquiry for availability of the cricket pitch for 2024. It was agreed that MK Rising Stars should be pencilled in for Sunday games next season as they had been playing at Emberton for the previous two years. For any late bookings, 10 days' notice would be required to prepare the cricket square.
 - 3.2 **Cricket games alongside pavilion hire** – It was felt that the issues with cricket on Tuesday and Thursday evenings alongside pavilion hire overall had been resolved. Cricket teams would be asked to not enter the pavilion if a class was taking place and keep away from the front of the pavilion.
 - 3.3 **Cricket fees** – GP suggested an increase in cricket fees due to the cost of fertiliser. It was agreed to increase Wellingborough Old Grammarians fees from £95.00 to £100.00 per match, increase Wollaston CC fees from £95.00 to £100.00. The fee for Rising Stars would remain at £100.00. The fee for Clifton Reynes CC would remain at £90.00. One off cricket match would be charged at £120.00. The clerk to advise those teams affected by the price increase. **Action: KG.**

4. **Tennis** – Nothing to report.
5. **ESSC update** – The clerk reported that there was an ESSC meeting on the 31st October.
6. **Changing rooms/showers** – This was ongoing.
7. **Field maintenance** – Michael reported that he was at the field today and two people were there with a wood chopper. Access was provided so that they could work on a maple behind the pavilion and another tree in field 13.

Gravel - MB reported that the gravel was £52 per bag and two bags were required. It was agreed that this expenditure could go ahead. **Action: MB.**

Gate to AFW – AL reported that the gate in AFW needed maintenance. It was stated that this had been repaired. **Post meeting note** – the gate AL referred to was the one to the playing field end of AFW. MB agreed to repair. **Action: MB.**
8. **Update on Church fete** – AL raised two issues; paint on the grass and parking. The clerk commented that there was also a weight limit charge on the bin from Waste Managed. Noted going forward that a meeting should take place with the organisers of the fete and the SRC and ESSC. Date of next fete would be 1st September 2024. MB reported that there was a gas bottle missing. The clerk to send a note to Richard Logsdail. **Action: KG**
9. **Waste disposal** – It was reported that this appeared to be going well with collections made on the due date.
10. **D Day 80 – 6th June 2024** – The clerk reported that the pc had been asked to take part in the D Day 80 beacon lighting on the 6th June 2024 at 9.15pm. It was agreed to speak to Keith McLean to ascertain whether he had a fire licence and would be prepared to light the beacon. **Action: KG**
11. **Solar panel damage** – The clerk reported that an estimate had been received from Chiltern Solar in the sum of £980 plus vat (£1176). It was noted that there was a £100 excess charge for insurance purposes. It was proposed by Norman Gillam and seconded by Guy Palmer to proceed with replacing the damaged solar panel now that Zurich had agreed to the claim. **Action: KG.** It was felt that there might be some damaged tiles on the roof that needed replacing and noted that there were spare tiles in the garage.
12. **To receive the receipts and payments accounts and report on grant** – The clerk commented that an invoice had not yet been received from Pitch Care (order for £316.80). AL responded that some bags had to be replaced due to damage and he would investigate this. **Action: AL.**

Grant – An email from the Football Foundation had been received as follows: “We are still unable to process this application as a dual application. I’m conscious that you said in your email that you anticipate work not starting till next May. Therefore, I would like to recommend that this application is withdrawn and the

council apply separately for the pitch fund and the equipment when you are ready for works to begin.” AL stated that this was disappointing as he had contractors waiting to do the work. It was agreed to apply for a single grant rather than a dual grant, omitting machinery. **Action: KG**

Maintenance Grant – The clerk to put figures together for the maintenance grant and email the committee. It was noted that a service would be required on the tractor and ride on mower (£250) and two new wheels for the ride on mower at a cost of £75 each. **Action: KG**

13. Committee concerns

Goal posts – GP referred to the goal posts around the edge of the field. It was noted that some were in use (Olney U11’s) but one set was not. The clerk to speak to Olney. **Action: KG.**

Risk Assessments – GP commented that the parish council would like the issue of “risk” on every agenda and there was a need to discuss risks on the playing field. AL responded that he undertook a risk assessment on the field every three months. AL to send a template to the clerk. **Action: AL.**

Access to the field – It was noted that this had been covered by the parish council.

Vehicular access to the field – It was noted that this would be permitted with prior consent of this committee.

14. Date of next meeting – To be held on Monday 22nd January at 7pm.

The meeting closed at 7.45pm