

Emberton Parish Council

www.embertonparishcouncil.co.uk

Minutes of Meeting – 7th September 2015

Present:

Councillor Steve Gibson – Chairman
 Councillor Vicki McLean – Vice Chairman
 Councillor Cynthia Cheney
 Councillor Soo Hall
 Councillor Mike Horton
 Councillor Harry White

Ward Councillor Keith McLean (part meeting)

Mrs Karen Goss – Clerk and RFO

Apologies for Absence

Apologies for Absence were received from Ward Councillors Peter Geary and David Hosking and Councillor Paul Flowers.

Declarations of Interest

Councillor Vicki McLean Declared an Interest in item 4.152 on the Agenda as the applicant was a personal friend.

1. MINUTES OF THE PREVIOUS MEETING

The Minutes of the previous Meeting held on the 20th July 2015 were agreed and initialled by the Chairman.

MINUTES OF THE EXTRAORDINARY MEETING

The Minutes of the Extraordinary Meeting held on the 4th August 2015 were agreed and initialled by the Chairman.

2.0 MATTERS ARISING FROM THE LAST MEETING

254 - Dates for Commitment – The dates for meetings were noted.

254 - Clerk's Report - The Clerk's report was previously circulated.

214 – EPFC – Meeting held 11/8/15. The clerk reported that the playing field committee had applied for three grants for the project for the bi fold doors.

Update from Ward Councillors

Minerals Plan – Councillor K McLean reported that the Minerals Plan would be dealt with at the October meeting and reiterated the point made by Councillor Geary at the last parish council meeting that there would be between 30 and 50 more lorry movements per day on the A509.

Ward Visit – Councillor K McLean reported that David Hall, Head of Highways from MKC visited the Olney Ward starting at the Bell & Bear and finishing at the

Bell & Bear. Councillor K McLean made Mr Hall aware of the fact that the parish council had been promised that the High Street would be resurfaced as part of the three year programme but this did not happen and no reason had been given for the non works.

Budget – Councillor K McLean commented that the 2016/2017 budget process was being looked at and there would be less cuts than this year but it might mean less buses than this year.

Emberton Park – Councillor K McLean reported that the Council would meet on the 12th November to discuss the future of the park.

2.1 **Councillor’s Concerns from previous Minutes**

2.1.1 **Village Design Statement/Village Questionnaire** – Nothing to report on this matter.

2.1.13 **High Street footpath (opposite Cedar House)** – The clerk made enquiries with MKC on 21st July as to when this would be repaired. MKC stated that as it had been so long since it had initially been reported that it would have to be inspected again. The clerk received an email on 21st July stating that it did not meet the criteria for repair. The clerk wrote to Rob Ward and Heather Baker on the 27th July stating that the parish council was disappointed to have been advised that this would no longer be repaired and urged that the decision be reconsidered. Councillor Keith McLean advised the parish council that the matter should be taken up with David Hall, Head of Highways. This was agreed. KG

2.1.17 **Footpath, Petsoe End** – Update from MKC on 2nd September stating that they were waiting for the report to come in from the consultant.

2.1.21 **No cold calling** – Nothing to report. It was agreed that this item could be removed from the agenda.

2.1.24 **Weeds** – The clerk reported that she had received an email from Heather Baker on the 30th July stating that the weeds were treated on the 14th April and regrowth would be treated today. It was agreed that this item could be removed from the agenda.

2.1.73 **Confidential item**

2.1.86 **Directional signage to Emberton Country Park** – Nothing to report.

2.1.88 **Water trough at allotments** – Councillor White commented that the allotment holders felt that £600 to install a second water trough was too expensive to justify and that they had agreed to undertake the work between themselves. It was therefore proposed by Councillor White and seconded by Councillor Horton that the decision to ask Andrew Sinfield to install a second trough be rescinded. It was agreed to remove this item from the agenda. The clerk to notify Mr Sinfield of the decision. The clerk also confirmed that any volunteer working on behalf of the parish council was covered under the parish council’s liability insurance. KG

2.1.91 **Damaged fence around Field 13** – The clerk reported the damaged fence around Field 13 to Andy Hudson and John Price on the 27th July. No response received.

2.2 **High Street, resurfacing** – The clerk commented that the latest update was that the High Street would be resurfaced in the 2016/2017 financial year.

3.0 SPECIFIC AGENDA ITEMS

3.1 **Emberton Park** – Following a short discussion, it was agreed that the clerk should write to Andy Hudson asking for an update on the situation with the park cafe and ask what the long term was for the park now that the Parks Trust transfer had fallen through. It was noted that two residents from the Caravan Park had been cutting back the conservation area. **KG**

3.2 **234** – Local Government – Awaiting decision.

3.6 Parish Related

3.6.15 **Rat running and restricted access** – Nothing to report.

3.6.82 **Pothole, entrance to Emberton Park** – This was repaired on the 3rd September and it was agreed that this could be removed from the agenda.

3.6.83 **Raised footpath, Olney Road (opposite number 49)** – The clerk made enquiries with MKC on 21st July as to when this would be repaired. MKC stated that as it had been so long since it had initially been reported that it would have to be inspected again. The clerk received an email on 21st July stating that it did not meet the criteria for repair. The clerk wrote to Rob Ward and Heather Baker on the 27th July stating that the parish council was disappointed to have been advised that this would no longer be repaired and urged that the decision be reconsidered. Councillor Keith McLean advised the parish council that the matter should be taken up with David Hall, Head of Highways. This was agreed. **KG**

3.6.90 **Speed Indicator Devices** – The clerk reported that results from SIDs were due to be discussed at the next NAG meeting in November.

3.6.93 **Action plan from village walkabout** – See attached sheet.

3.6.94 **A509 crossing – pedestrian crossing** - The clerk to make an application to the capital scheme in October 2015. **KG**

3.23 **Localism Bill and Community Right to Bid** – Councillor Horton commented that perhaps the parish council needed to approach this in a different way as it could be utilised as a bowling green. Councillor Gibson suggested that the clerk find out when the current lease expires and what would be involved in getting the lease changed. **KG**

3.27 **Library Consultation – Sharing Libraries, Have your say** – The clerk reported that a response to this had been sent and it was agreed that this could be removed from the Agenda.

3.51 Traffic management and local safety schemes

Bus stop in Olney Road – The clerk reported that the bus route had now been changed and it was agreed to notify Adrian Cardern and remove the item from the **KG**

agenda.

- 3.67 **Local Flood Risk Management Strategy** – It was agreed to respond that the parish council had noted the strategy and there were no comments to make. It was agreed to remove this item from the agenda. **KG**
- 3.70 **Constitution Commission – Survey of Executive Scrutiny** – Councillor V McLean to look at this and respond. **VM**
4. **PLANNING APPLICATIONS**
- 4.2 **Wind Farm Community Benefit Fund** – The clerk to write to Jonathan Robinson to ask what the visual mitigation scheme was as £60,000 was paid into the wind farm community benefit fund for this purpose but this was not mentioned at the DCC meeting when discussing the planning application. The clerk also to ascertain when the money would be paid out to EPFC and whether any other projects were outstanding. **KG**
- 4.109 **14/00407/FUL** – Solar Farm and Community Benefit Fund. Councillor Hall reported that the committee had met and agreed that there would be two types of grant available and that it had been agreed that good accounting procedures were extremely important. The clerk commented that only one grant application had been received from EPFC and it was suggested that the clerk contact local organisations to make them aware of the grants and publish the grant details in the Well & Towers. **KG**
- 4.141 **15/01151/FUL** – Two storey front extension, insertion of dormer windows, first floor side extension, single storey rear extension, demolition of existing side extension and erection of single storey side extension, alterations to existing elevations at Springside Pasture, Petsoe End – **refused**
- 4.142 **15/01146/FUL** - Single storey conservatory and replacement of garage roof at Lisheen Charity Cottages, Petsoe End – **permitted**
- 4.143 **15/01254/FUL** – Variation to condition 5 of planning permission 13/02312/FUL to remove Code for Sustainable Homes Level 6 Star and replace with a 100% reduction in CO2 emissions, to be confirmed by an EPC Certificate at 6 Prospect Place, Newport Road – **pending**
- 4.144 **15/01349/TPO** – Tree preservation order consent for removal of fire damaged 1 x false Acacia (T1) at manor Farm House, Olney Road – **No objection**
- 4.146 **15/01393/FUL** – Proposed conservatory at 2 Gravel Walk – **permitted**
- 4.147 **15/01394/LBC** – Listed Building Consent for proposed rear conservatory at 2 Gravel Walk – **approved**
- 4.148 **15/01462/FUL** – Two storey rear and side extension at 2 Newport Road – **pending**
- 4.149 **15/01709/FUL** – Two storey rear and side and rear extension to existing property and subdivision to create two 3 bedroom dwellings with gardens and parking (re

submission of 15/00502/FUL) at 32 Gravel Walk – **pending**

- 4.150 **15/01862/FUL** – Proposed two storey extension to side, insulated external render and minor alterations at 79 Olney Road for Mr P Chaplin. There were no objections to this application, provided materials were as specified and there were no objections from neighbouring properties.
- 4.151 **15/02072/DISCON** – Details submitted pursuant to partial discharge of conditions 4 (Stonework) and 6 (Window) attached to planning permission 14/01962/FUL at 17 High Street – no objection.
- 4.152 **15/02212/TCA** – Notification of intention to T1 (hawthorn) reshape, T2 (Acer) remove green from one variegated Acer and T3 (Cedar) to fell one Cedar at 4 Home Farm Court. The clerk to respond that the parish council would be in agreement with the recommendations made by MKC’s tree officer.

Councillor Keith McLean left the meeting.

5. ACCOUNTS – to agree payments and items, as listed below

- 5.1 **RFO’s Report and discuss banking arrangements with National Westminster Bank. Co-operative Bank change of signatories.** – The RFO’s report for the 7th September was accepted. The clerk reported that the change of signatories was now in place for the Co-operative current account. Councillor V McLean commented that the parish council were holding a large sum of funds in reserve and that this was tax payer’s money that should be spent. Councillor V McLean went on to state that the website was due to be renewed in February and that that parish council needed to have a look at what was required. Councillor Gibson commented that funds needed to be maximised by applying for grants and that the parish council needed to come up with an action plan to identify projects. **All**
- 5.2 **Fixed Rate Deposit Account with Cooperative Bank** – The clerk reported that Councillor Horton needed to complete some further forms, which he agreed to undertake. **MH**
- 5.3 **A H Contracts** – Payment for emptying dog waste bins for the month of July in the sum of £64.56. Payment proposed by Councillor Gibson, seconded by Councillor Hall and unanimously agreed by all those present.
- 5.4 **A H Contracts** – Payment for emptying dog waste bins for month of August in the sum of £51.65. Payment proposed by Councillor Gibson, seconded by Councillor Hall and unanimously agreed by all those present.
- 5.5 **Getmapping Plc** – Payment for Parish Online in the sum of £33.60. Payment proposed by Councillor Gibson, seconded by Councillor Hall and unanimously agreed by all those present.
- 5.6 **Mr T P Wibaut** – Payment for bus shelter cleaning for June, July and August in the sum of £75.00. Payment proposed by Councillor Gibson, seconded by Councillor Hall and unanimously agreed by all those present.
- 5.7 **Mrs K Goss** – Payment for clerk’s July/August salary in the sum of £562.00.

Payment proposed by Councillor Gibson, seconded by Councillor Hall and unanimously agreed by all those present.

- 5.8 **Mrs K Goss** – Payment for clerk’s telephone/computer and expenses for July/August in the sum of £123.58. Payment proposed by Councillor Gibson, seconded by Councillor Hall and unanimously agreed by all those present.
- 5.9 **Pension Scheme for Clerk** – Councillor Horton reported that he had spoken to a company regarding pension schemes and they would be contacting the clerk
6. **CORRESPONDENCE – is now listed in the Wallet**
- 6.1 **Email from Mr Mercer** – The clerk reported that an email had been received from Mr Mercer of Emberton House Farm. It was agreed to invite Mr Mercer to the next parish council meeting. **KG**
7. **PARISH RELATED MATTERS**
- 7.1 **Village publicity** – Solar farm community fund, projects for the village. **KG**
- 7.2 **Councillors’ Concerns**
Councillor V McLean commented that as the website was up for renewal in February, it might be an idea for Councillors to have a look at other websites to see what they thought that they might like included. **All**
- Councillor Gibson** commented that he would like to see the parish council website address on every document that was on the noticeboard. **KG**
- 8.0 **DATE OF NEXT MEETING**
The date of the next meeting is confirmed as Monday 5th October 2015 at 7.30pm in the Meeting Room of the Institute. The meeting closed at 9.05pm. **All**